

## AUDIT COMMITTEE MEETING

**Monday, November 1<sup>st</sup>, 2021**  
**12:00 p.m. – Microsoft Teams**  
**AGENDA**

This Audit Committee Advisory Meeting will be conducted by Audit Committee Members via electronic communication. The meeting is also available at [www.browardschools.com](http://www.browardschools.com) under the Community tab and then in the Advisory Committee tab. Public comments will be accepted on all agenda items in the following manner: Any person may submit written comments regarding general items and for public speakers to: Michele Marquardt, Executive Secretary, Office of the Chief Auditor, 600 Southeast Third Avenue, Fort Lauderdale, FL 33301 or by e-mail to [michele.marquardt@browardschools.com](mailto:michele.marquardt@browardschools.com) no later than two (2) hours in advance of the published time of this Audit Committee Advisory Meeting. Anonymous comments will not be accepted; therefore, each written comment must include the person's name and address. Pursuant to School Board Policy 1100A, in the event a large group of individuals [more than twenty (20)] submit comments on one agenda item, the Audit Committee Chair has the authority to adjust the time limit for each speaker to speak less than the three (3) minutes (which is approximately 400 words) usually permitted, and/or limit the overall time speakers will be heard on that item. A maximum of the first ten (10) written submissions (equaling 30 minutes) that address the Audit Committee on general matters of public relevance (non-agenda items) will also be accepted and read into the record. Each submission should specify a topic of the matter being shared and must adhere to the approximately 400 word maximum as noted above.

### NEW BUSINESS

1. Pledge of Allegiance (12:00)
2. Roll Call (12:01)
3. Approval – Agenda for the November 1<sup>st</sup>, 2021 Special Audit Committee Meeting (12:02)
4. Chief Auditor Administrative Matters (12:03-12:05)
5. Public Comments (12:05-12:10)
6. Audit Committee Chair Comments (12:10-12:15)
7. Audit Committee Discussion (12:15-1:00)
  - Meeting Protocols
  - Out-of-Meeting Practices
  - Agenda Topics
  - Audit Committee Chair Letter – Staff Liaison
8. Adjournment (1:00)

*This agenda and the above reports/documents are available on the Office of the Chief Auditor's website. The documents can be accessed on-line at [www.browardschools.com/audit](http://www.browardschools.com/audit) by selecting Audit Committee Meetings and then the applicable year and meeting date.*

Please contact our office for assistance at (754) 321-2400 – Office of the Chief Auditor

## **UPCOMING AUDIT COMMITTEE MEETINGS**

- November 18<sup>th</sup>, 2021 - 10:30 AM
- January 27<sup>th</sup>, 2022 - 11:00 AM
- March 10<sup>th</sup>, 2022 - 11:00 AM
- April 28<sup>th</sup>, 2022 - 11:00 AM
- June 16<sup>th</sup>, 2022 - 11:00 AM